



Allotment Committee

An Allotment Committee will be held on **Tuesday 16 November 2019 at 7pm** at Stakeford and Bomarsund Social Welfare Centre, East View, Stakeford, Choppington, NE62 5UD.

Agenda

1. **Apologies for absence** - Members are reminded of the importance to submit apologies for non-attendance and of the need for the meeting to consider acceptance of these apologies.
2. **Members will identify any declarations of disclosable pecuniary and other registerable personal interest(s).** Members are asked to read the note at the foot of this agenda on declarations of interest.
3. **To receive the minutes of the meeting held on 20 November 2018** previously reported to the Parish Council.
4. **Matters arising.**
5. **Tenant open forum** – Tenants are invited to discuss allotment issues directly with Members.

Agenda – Part 2

Members will be asked to consider under Standing Order 46a, that in view of the special and confidential nature of the business to be transacted, it is advisable in the public interest that the press and public be excluded and asked to withdraw to allow consideration of Agenda item 6.2.

Note for the Public - The meeting will include a public session at which any resident of the Parish may raise topics for discussion. The length of the public session, normally fifteen minutes, is at the discretion of the Chairman. Any resident may speak once on a subject and they are requested to avoid duplication as far as possible when speaking on a subject. Councillors are not allowed to participate, other than by asking direct questions for clarification.

It is not the Council's custom to respond during the public session. Where appropriate the Chairman will inform the resident of the action to be taken, that is, passed to a Committee; go on the next agenda; or the points will be taken into consideration if already on the agenda

Note re Declarations of interest – Members are required to disclose personal and prejudicial interests relating to any matters to be considered at the meeting. The disclosure must include the nature of the interest. An interest must also be disclosed in the meeting if it only becomes apparent to the member during the meeting.

If a member who has declared a personal interest then considers the interest to be prejudicial he/she shall declare that, and, after making any representations, answering questions or giving evidence relating to the business, the member shall withdraw from the room for the remainder of the item to which the interest relates.