

MINUTES OF THE ANNUAL MEETING OF CHOPPINGTON PARISH COUNCIL HELD ON TUESDAY 12 MAY 2015 HELD AT STAKEFORD AND BOMARSUND SPORT AND SOCIAL WELFARE CENTRE

THOSE ATTENDING:

Cllr A Barrell
Cllr R Butler
Cllr G Huntley
Cllr P Munley
Cllr W Ogilvie
Cllr P Vaughan

IN ATTENDANCE:

Mr D L Nicholson JP Parish Clerk, Ms A Brindley Assistant Parish Clerk and one member of the public.

C001/15 1. ELECTION OF A CHAIRMAN FOR THE ENSUING YEAR

The Assistant Parish Clerk advised members that a single nomination had been received for the position of Chairman. The nomination was for Councillor R Butler who was duly elected to serve as Chairman for Council year 2015/16.

The Chairman thanked his colleagues for the support they had shown over the last year expressed his appreciation of the work undertaken by Parish Council staff and others who contribute to life in Choppington.

C002/15 2. TO RECEIVE THE CHAIRMAN'S DECLARATION OF ACCEPTANCE OF OFFICE

The Parish Clerk presented the Declaration of Acceptance of Office, which was duly signed by the Chairman and received by the meeting.

C003/15 3. THOSE ATTENDING AND APOLOGIES FOR ABSENCE

The following members were present for the Annual Meeting:

Cllr A Barrell
Cllr R Butler
Cllr G Huntley
Cllr P Munley

Cllr W Ogilvie
Cllr P Vaughan

Apologies for absence were received from:

Cllr J Foster (holiday), Cllr A Iley (holiday) and Cllr J Oswell (work commitments). The meeting accepted these as proper reasons for absence.

C004/15 4. MEMBER'S DECLARATION OF INTEREST

No disclosure of interests, either personal or prejudicial was made.

C005/15 5. THE ELECTION OF A VICE-CHAIRMAN FOR THE ENSUING YEAR

The Assistant Parish Clerk advised members that a single nomination had been received for the position of Vice-Chairman. The nomination was for Councillor J Oswell who was duly elected to serve as Vice-Chairman for Council year 2015/2016.

C006/15 6. TO APPOINT REPRESENTATIVES TO OUTSIDE BODIES

Members confirmed the appointment of the Chairman of the Council to the executive of the Northumberland Association of Local Councils, the Parish Clerk to the Governing Body of the National Association of Councillors and Councillor G Huntley as the Parish Council's link member for the Choppington Disability Group.

Members further agreed that consideration of representation to other bodies be made by the Parish Council at future meetings as required. Members delegated authority to the Parish Clerk, in consultation with the Chairman, to arrange Parish Council representation to other bodies if required outside of the meetings cycle.

C007/15 7. TO APPOINT COMMITTEES AND SUB-COMMITTEES

Members agreed the following committee memberships:

Committee	Allotment Committee
	Cllr A Barrell
	Cllr R Butler
	Cllr J Foster
	Cllr G Huntley
	Cllr A Iley
	Cllr P Munley

Cllr W Ogilvie
Cllr J Oswell
P Vaughan

**Committee
Members**

Community and Environment Committee

Cllr A Barrell
Cllr R Butler
Cllr J Foster
Cllr G Huntley
Cllr A Iley
Cllr P Munley
Cllr W Ogilvie
Cllr J Oswell
P Vaughan

**Committee
Members**

Finance Committee

Cllr A Barrell
Cllr R Butler
Cllr J Foster
Cllr G Huntley
Cllr A Iley
Cllr P Munley
Cllr W Ogilvie
Cllr J Oswell
P Vaughan

**Committee
Members**

Planning Committee

Cllr A Barrell
Cllr R Butler
Cllr J Foster
Cllr G Huntley
Cllr A Iley
Cllr P Munley
Cllr W Ogilvie
Cllr J Oswell
P Vaughan

Committee

Staffing and Policy Development Committee

Cllr A Barrell
Cllr R Butler
Cllr J Foster
Cllr G Huntley
Cllr A Iley
Cllr P Munley
Cllr W Ogilvie
Cllr J Oswell
P Vaughan

C008/15 8. Cycle of Meetings for 2015/16

Members suggested that the Parish Council retain its quarterly cycle of meetings within the following framework:

May	Parish Council Annual Meeting
June	Allotment Committee Parish Council - audit approval
July	Residents Panel/Parish Meeting Community and Environment Committee Parish Council Finance Committee
August	No scheduled meetings
September	Parish Council Development Day
October	Community and Environment Committee Parish Council Staffing and Policy Development Committee Finance Committee
November	Allotment Committee Community and Environment Committee Residents Panel
December	Parish Council Finance Committee (Budget Group)
January	Parish Council Budget Residents Panel
February	Community and Environment Committee
March	Financial planning and budget implementation
April	Parish Council Finance Committee

Members expressed a preference for a flexible approach to be taken when arranging meetings and asked the Parish Clerk to agree dates for meetings of the Parish Council and committees in consultation with the Chairman of Council and committee chairmen.

RESOLVED:

- 1. Members agreed the framework for a quarterly cycle of meetings as presented**

At the conclusion of this item the meeting closed at 19.40.

Signed by the Chairman:

Dated: