

**MINUTES OF A MEETING OF CHOPPINGTON PARISH COUNCIL FINANCE COMMITTEE HELD ON WEDNESDAY 1 NOVEMBER 2017 IN THE PARISH COUNCIL OFFICES**

**THOSE ATTENDING:**

Cllr E A Barrell  
Cllr K Grimes  
Cllr G Huntley  
Cllr A Iley  
Cllr J Rowell  
Cllr L Watson

**IN ATTENDANCE:**

Mr D L Nicholson JP Parish Clerk/Responsible Finance Officer and Ms A Brindley Assistant Parish Clerk.

**AGENDA PART 1**

**F001/17 1. APOLOGIES FOR ABSENCE**

The following apologies were received: Cllr H Allsopp (child care), Cllr J Foster (child care) and Cllr P Vaughan (work commitment). The meeting agreed that these were proper reasons for absence.

**F002/17 2. MEMBERS DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER REGISTERABLE INTEREST(S)**

No declarations were made.

**F003/17 3. ELECTION OF CHAIRMAN TO SERVE FOR THE COUNCIL YEAR 2017/18**

There being one nomination received, Cllr A Barrell was elected as Chairman of the Finance Committee for 2017/18.

**F004/17 4. ELECTION OF VICE-CHAIRMAN TO SERVE FOR THE COUNCIL YEAR 2017/18**

There being one nomination received, Cllr J Rowell was elected as Vice-Chairman of the Finance Committee for 2017/18.

**F005/17 5. MINUTES OF THE PREVIOUS MEETING**

Members noted that all previous minutes had been reported directly to the Parish Council.

**F006/17      6.      INTERNAL AUDIT TRAINING**

The Parish Council is responsible in law for ensuring that its financial management is adequate and effective and that the Council has a sound system of financial control. Mr Peter Basnett the council's internal auditor addressed members on their responsibilities and on the role of the internal auditor and the various safeguards provided to councillors and the community by Council's auditing process. Members discussed the assurance that audit gives to members and its contribution to the fulfilment of their statutory duties.

**AGENDA PART 2** There were no matters requiring consideration under part 2.

**There being no further business the meeting closed at 12.25.**

On closure a members working group was convened to consider delegated decisions as directed by the Parish Council (C042/17 10.7 I and ii)

**Signed by the Chairman:** .....

**Date:** .....