

PARISH COUNCIL MEETING
TUESDAY 13 MAY 2025
AT 6.00PM AT
STAKEFORD AND BOMARSUND SPORTS AND SOCIAL WELFARE CENTRE

Agenda – Part 1

1. **The election of a Chairman for the Parish Council year 2025/26.**
2. **To receive the Chairman's declaration of acceptance of office.**
3. **Those attending and apologies for absence.** Members are reminded that any member not attending a meeting of the Council for six consecutive months will be deemed to be no longer a member of the Parish Council.
4. **Members will identify any declarations of disclosable pecuniary and other registerable personal interest(s).** . (Please read the note below).
5. **Public Questions** (Please read the note below).
6. **To receive the minutes of the Annual Meeting of 8 May 2024 reported previously to the Parish Council meeting of 29 May 2023 (Pg 4-10)**
7. **The election of a Vice Chairman for the Parish Council year 2025/26**
8. **Committees of the Parish Council (Pg 11-15).**
 - 1 **To appoint members**
 - 2 **To approve terms of reference**
9. **To appoint representatives to outside bodies** – Members will be asked to consider appointments to the executive of the Northumberland Association of Local Councils (1), Choppington Disability Group (3), Stakeford and Bomarsund Welfare (3) and West Sleekburn Community Trust (2). Members will be asked to confirm Cllr Huntley as the delegate to the National Association of Councils to complete his term as Chairman of the English Region
10. **Cycle of Meetings for 2025/26.** Members will be asked to consider and approve the cycle of meetings. **(Pg 16)**
11. **Payroll services.** Members will be asked to confirm Northumberland County Council as our payroll services provider for 2025/26.
12. **Appointment of Internal Auditor for 2025-26.** Members will be asked to confirm the appointment of our Internal Auditor for 2025/26
13. **Appointment of External Auditor for 2025-26.** Members will be asked to confirm the appointment of our External Auditor Mazars
14. **Review of Investment Policy.** Members are requested to review the investment policy which informs the annual investment strategy. **(Pg 17-20)**
15. **Investment Strategy 2025/2026.** Members are requested to approve the Investment Strategy of 2025/26. Members may wish to consider this item in Part 2 Pink Paper **(21-22)**
16. **Annual Statement of Risk and Management 2025/2026** Members are requested to review and approve the Risk Statement for 2025/26 **(Pg 23-31)**
17. **Asset Register.** Members are asked to review the list of fixed assets for the year 2024/25 for inclusion into the year-end accounts. **(Pg 32)**
18. **Standing Orders.** Members are requested to consider and approve the Standing Orders for 2025/26 **(separate document)**
19. **Financial Regulations.** Members are requested to consider and approve Financial Regulations for 2025/26 **(separate document)**
20. **Authorised Signatories.** review the signatories for the current and investment accounts Members may wish to consider this item in Part 2.
21. **Electronic Summonses.** Under the Local Government (Electronic Communications) England Order 2015, Members can request that they

receive summonses electronically rather than as a hard copy. Where they consent to it being transmitted by email they may at any time withdraw their consent. Members are requested to give consideration to their preferred method and inform the Parish Clerk

Agenda, Part 2

Members will be asked to consider under Standing Order 3, that in view of the special and confidential nature of the business to be transacted, it is advisable in the public interest that the press and public be excluded and asked to withdraw.

1. Any items referred from part 1 for private consideration.

Notes to be read in connection with Agenda Items 4 and 5

Note for the Public - Members of the public may attend but access will be on a first come first served basis. Public questions can be notified to the Parish Clerk **before 12noon** on the day of the meeting and will be read out in the meeting during the public session. As usual, it is not the Council's custom to respond during the public session. Where appropriate the Chairman will inform the resident of the action to be taken, that is, passed to a committee; go on the next agenda; or the points will be taken into consideration if already on the agenda

Note re Declarations of interest – Members are required to disclose personal and prejudicial interests relating to any matters to be considered at the meeting. The disclosure must include the nature of the interest. An interest must also be disclosed in the meeting if it only becomes apparent to the member during the meeting.

If a member who has declared a personal interest then considers the interest to be prejudicial he/she shall declare that, and, after making any representations, answering questions or giving evidence relating to the business, the member shall withdraw from the room for the remainder of the item to which the interest relates.

**Issued by: Angela Brindley
Parish Clerk
6 May 2025**