

PARISH COUNCIL MEETING
WEDNESDAY 17th SEPTEMBER 2025
AT 6.30PM AT
STAKEFORD AND BOMARSUND SPORTS AND SOCIAL WELFARE CENTRE

Agenda – Part 1

1. **To accept apologies for absence** and to remind members that any Member not attending a meeting of the Council for six consecutive months will be deemed to be no longer a member of the Parish Council.
2. Members will identify any declarations of disclosable pecuniary and other registerable interest(s).
3. **Public Questions** (Please read the note overleaf).
4. **Any planning matters for consideration.**
5. **To receive and adopt the minutes of the Parish Council held on 9 July 2025.**
6. **Any matters arising.**
7. **To receive and note the minutes of the Finance Committee 23 July 2025**
8. **To receive and note the minutes of the Community Development and Environment Committee of 10 September 2025.**
9. **Parish Clerk's Report**
 1. **Finance Report.** Members will receive a report from the PC/RFO on expenditure made and income received since the last meeting of the Parish Council. Members may authorise the Chairman to sign the bank reconciliation This information will be placed on the Parish Council website.
 2. **Financial Performance to the end of the financial quarter.** Members will be asked to refer this item to the Finance Committee for detailed consideration.
 3. **Health and Safety report.** Members are requested to consider the report and advise if further action is required.
 4. **External Audit.** Results of the AGAR are notified usually during August and reported at this meeting. If it is received in time, it will be presented at the meeting.
10. **Consideration of the submission to the Local Transport Plan.** Northumberland County Council has requested that the Parish Council submit our 3 priorities for the LTP programme. Members are asked to give this consideration to be discussed at a liaison meeting with County Councillors proposed on Tuesday 23 September 2025
11. **Internal Auditor:** Members are requested to consider a new appointment as internal auditor.
12. **NCC Community Governance Review.** At the 10th September County Council meeting approved the CGR with a timetable starting in September 2025 and concluding with recommendations to the County Council in December 2026. Members are asked to consider how best to input into the process.

Agenda – Part 2. Members will be asked to consider if there are matters that in consideration of Standing Order 3d and because of their special and confidential nature, require the exclusion of press and public.

1. **Consideration of any matters referred from Agenda Part 1.**
2. **Grants.** Members will consider requests for grants from community groups.

Notes to be read in connection with Agenda Items 2 and 3

Note for the Public - Members of the public may attend but access will be on a first come first served basis. Public questions can be notified to the Parish Clerk **before 12noon** on the day of the meeting and will be read out in the meeting during the public session. As usual, it is not the Council's custom to respond during the public session. Where appropriate the Chairman will inform the resident of the action to be taken, that is, passed to a committee; go on the next agenda; or the points will be taken into consideration if already on the agenda

Note re Declarations of interest – Members are required to disclose personal and prejudicial interests relating to any matters to be considered at the meeting. The disclosure must include the nature of the interest. An interest must also be disclosed in the meeting if it only becomes apparent to the member during the meeting.

If a member who has declared a personal interest then considers the interest to be prejudicial he/she shall declare that, and, after making any representations, answering questions or giving evidence relating to the business, the member shall withdraw from the room for the remainder of the item to which the interest relates.

Angela Brindley
Parish Clerk
10 September 2025