

Choppington Parish Council
Allotment Committee
On Wednesday 24th September 2025 at 6.30pm
At Stakeford & Bomarsund Welfare Centre

Agenda

1. **Apologies for absence** - Members are reminded of the importance to submit apologies for non-attendance and of the need for the meeting to consider acceptance of these apologies.
2. **Members will identify any declarations of disclosable pecuniary and other registerable personal interest(s).** Members are asked to read the note at the foot of this agenda on declarations of interest.
3. **Public Questions** – under item 8 allotment tenants have an opportunity to discuss allotment issues. This item considers non tenant related questions. (see notes for the Public)
4. **Appointment of Chair for 2025/26. Please notify nominations to Parish Clerk by 12 noon of 24th September**
5. **Appointment of Vice Chair for 2025/26. Please notify nominations to Parish Clerk by 12 noon of 24th September**
6. **Terms of Reference**
7. **To consider and adopt the minutes of the 29 January 2025**
8. **Matters Arising.**
9. **Parish Clerk's report.** Parish Clerk will present a verbal report updating members on matters of interest.
10. **Tenant open forum** – Tenants are invited to discuss allotment issues directly with Members. Space for members of the public will be limited and access will be on a first come first served basis. Tenants questions can be notified to the Parish Clerk before 12noon on the day of the meeting info@choppingtonparishcouncil.gov.uk and will be read out in the meeting during the public session.

Agenda – Part 2

Members will be asked to consider under Standing Order 3a, that in view of the special and confidential nature of the business to be transacted, it is advisable in the public interest that the press and public be excluded and asked to withdraw

Notes to be read in connection with Agenda Items 2 and 3

Note for the Public - Members of the public may attend but access will be on a first come first served basis. Public questions can be notified to the Parish Clerk **before 12noon** on the day of the meeting and will be read out in the meeting during the public session. As usual, it is not the Council's custom to respond during the public session. Where appropriate the Chairman will inform the resident of the action to be taken, that is, passed to a committee; go on the next agenda; or the points will be taken into consideration if already on the agenda

Note re Declarations of interest – Members are required to disclose personal and prejudicial interests relating to any matters to be considered at the meeting. The disclosure must include the nature of the interest. An interest must also be disclosed in the meeting if it only becomes apparent to the member during the meeting.

If a member who has declared a personal interest then considers the interest to be prejudicial he/she shall declare that, and, after making any representations, answering questions or giving evidence relating to the business, the member shall withdraw from the room for the remainder of the item to which the interest relates.

Issued by: Angela Brindley
Parish Clerk
17 September 2025